



RISK, AUDIT & PERFORMANCE

Date of Meeting	13 Jun 2023
Report Title	Review of Duties & Year End Report
Report Number	HSCP.23.031
Lead Officer	Paul Mitchell, Chief Finance Officer
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Consultation Checklist Completed	Yes
Directions Required	No
Appendices	Appendix A - Risk, Audit & Performance Duties Report

1. Purpose of the Report

- 1.1. This report presents the Risk, Audit and Performance Committee (RAPC) with a review of reporting for 2022/23 and an early draft intended schedule of reporting for 2023/24 to provide assurance that the Committee is fulfilling all the duties as set out in its terms of reference.

2. Recommendations

- 2.1. It is recommended that the Risk, Audit & Performance Committee:

- a) Note the content of Appendix A – Risk, Audit & Performance Duties report.

3. Summary of Key Information

- 3.1. The terms of reference indicate several duties which the Risk, Audit and Performance Committee should ensure that it undertakes each financial



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year. These are listed in Appendix A, with a record of when these were met in 2022/23 and an indication of what is known so far that will be reported in 2023/24. It should be noted that the detail and dates of future reports will be updated on the Business Planner as and when this is known and agreed.

- 3.2. The Chief Finance Officer will maintain this document as a record of the RAPC's business for 2022/23 and will present a similar report to the Committee at the end of financial year 2023/24.

4. Implications for IJB

- 4.1. **Equalities** – there are no direct implications arising from this report.
- 4.2. **Fairer Scotland Duty** – there are no direct implications arising from this report.
- 4.3. **Financial** – there are no direct implications arising from this report.
- 4.4. **Workforce** - there are no direct implications arising from this report.
- 4.5. **Legal** – there are no direct implications arising from this report.
- 4.6. **Other** – NA

5. Links to ACHSCP Strategic Plan

- 5.1. Ensuring that the RAPC is functioning effectively and fulfilling its duties will help ensure that the Integration Joint Board (IJB) achieves the strategic aims and priorities as set out in the strategic plan.

6. Management of Risk

6.1. Identified risk(s):

Good governance and ensuring that the IJB's committees are delivering on their duties are fundamental to the delivery of the strategic plan and therefore applicable to most of the risks within the strategic risk register.

6.2. Link to risk number on strategic or operational risk register:

This report links to Risk 4 on the Strategic Risk Register,



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Cause: Performance standards/outcomes are set by national and regulatory bodies and those locally determined performance standards are set by the board itself.

Event: There is a risk that the IJB, and the services that it directs and has operational oversight of, fails to meet the national, regulatory and local standards.

Consequence: This may result in harm or risk of harm to people.

6.3. How might the content of this report impact or mitigate the known risks:

The Risk, Audit & Performance Duties Report, as attached at Appendix A, provides assurance that the RAP Committee is reviewing standards and outcomes to help keep people safe.

Approvals	
	Sandra Macleod (Chief Officer)
	Paul Mitchell (Chief Finance Officer)